SIMPLIFIED ACQUISITION PROCEDURES (SAP)

Determination Memorandum for Sole Source Acquisitions Over $3,500 but not Exceeding $150,000

SOLICITATIONS MAY BE LIMITED TO ONE SOURCE ONLY IF THE CONTRACTING OFFICER DETERMINES THAT ONLY ONE SOURCE IS REASONABLY AVAILABLE. WHEN THE CUSTOMER DESCRIBES AN ITEM OR SERVICE, WHICH LIMITS THE AVAILABILITY TO ONE SOURCE, THE DETERMINATION MUST EXPLAIN WHY THE ITEM OR SERVICE PROVIDER IS THE ONLY ONE THAT WILL MEET THE GOVERNMENT'S REQUIREMENT. STATEMENTS SUCH AS "ONLY KNOWN SOURCE" OR "ONLY SOURCE WHICH CAN MEET THE REQUIRED DELIVERY DATE" ARE INADEQUATE TO SUPPORT A SOLE SOURCE PURCHASE. THIS FORM MAY BE USED IN LIEU OF THE DETERMINATION DESCRIBED IN FAR 13.106. THE CUSTOMER SHALL PROVIDE THE FOLLOWING INFORMATION:

1. PURCHASE REQUEST OR REQUISITION NUMBER:	2. PROJECT/TASK NUMBER: N61340-16-SIMACQ-685100G-0001	3. ESTIMATED AMOUNT: $4,984.00

4. BRIEF DESCRIPTION OF SUPPLIES OR SERVICES REQUIRED AND THE INTENDED USE:

Arbortext Editor allows Logistics Element Managers (LEM) to review technical documentation delivered in XML as well as allowing the LEM to do organic publishing of technical documentation. This software also allows the LEM to perform XML editing, error discovery, publishing as well as PDF conversion. LEMs will be utilizing MIL-STD-3001A as the requiring and guiding documentation standard and along with the standard we the Government will provide a MIL-STD-3001 toolkit to the contractor. The MIL-STD-3001 toolkit was developed for NAVAIR 6.8.5 National to allow a standardized look and feel of the document through the use of a Formatting Output Specification Instance (FOSI) as well as the use of a Data Type Definition (DTD). Use of the FOSI will drastically reduce the editing burden of the writer allowing them to concentrate on the quality of the data rather than the look and feel of the document. The DTD will allow easier publishing of the document by providing the structure of the document so it will flow the same way with each document developed using MIL-STD-3001.

5. UNIQUE CHARACTERISTICS THAT LIMIT AVAILABILITY TO ONLY ONE SOURCE, WITH THE REASON NO OTHER SUPPLIES OR SERVICES CAN BE USED:

The MIL-STD-3001 toolkit only works with Arbortext and will not work with any other XML editor. 6.8.5.1 LEMS are instructed by NAVAIR 00-25-604 to use the MIL-STD-3001 toolkit when procuring MIL-STD-3001 documentation. Therefore to comply with NAVAIR instructions, Arbortext is the only XML editor for the 6.8.5.1 LEMs to use.

6. EXPLAIN WHY AN ADEQUATE PURCHASE DESCRIPTION OR OTHER INFORMATION SUITABLE TO SOLICIT MORE THEN ONE SOURCE HAS NOT BEEN DEVELOPED:

Market research has been conducted via internet search engines and GSA Advantage. Results from research indicate that multiple vendors on GSA and the open market can meet the requirements.

7. PROVIDE A STATEMENT OF ACTIONS, IF ANY, THE GOVERNMENT MAY TAKE TO REMOVE OR OVERCOME ANY BARRIERS TO COMPETITION BEFORE FUTURE ACQUISITIONS ARE REQUIRED:

NAWCTSD 6.8.5.1 is reliant upon 6.8.5.1 National to develop the toolkits and at this point in time there is no other alternative software compatibility for the toolkit provided by 6.8.5.1 National.

As long as 6.8.5.1 continues to utilize the MIL-STD-3001 toolkit, competition among different vendors is possible. However, 6.8.5.1 will maintain its brand name restrictive requirement in order to maintain lifecycle support of the MIL-STD-3001 toolkit.

8. CUSTOMER

8a. Name:	8b. Code: 6.8.5	8c. Phone#:
8d. Signature/Date:	Digitally signed by Date: 2016.07.21 14:15:00 -04'00'	

9. CONTRACTING OFFICER

9a. Name:	9b. Code: 2.5.3.5.2	9c. Phone#:
9d. Signature/Date:	Digitally signed by Date: 2016.07.21 14:23:13 -04'00'	

NAWCTSD 4200/6 (REV 10/19/2015)